Last Updated: 30 Dec 2016

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| Expected Salary :  **SGD 4,750** | **Wee Kiat Ng**  Audit Senior (Financial Services – Asset Management Industry) at Ernst & Young Singapore   |  |  | | --- | --- | | Experience | 5 years | | Previous | Client Services Assistant Accountant (Private Equi  Augentius (Singapore) Private Limited | | Education | Royal Melbourne Institute of Technology  Bachelor's (2013) | | Nationality |  | | Mobile No. | 97771904 | | Email | weekiat.ngwj@outlook.com | | Age | 28 years old | |

**Experience**

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| Jan 2015 - Present  (2 years 2 months) | **Audit Senior (Financial Services – Asset Managemen**  Ernst & Young Singapore  Position level Cerf/Dip  • Performing financial and compliance audits for asset management companies, hedge funds and private equity investment funds  • Responsible for the overall planning and execution of various audit engagements  • Understanding the client’s business, its operations, financial reporting and internal controls  • Analysing of financial data and reports provided by client to ensure accuracy and completeness of information  • Evaluating and analysing the internal control environment of clients and identifying any gaps  • Executing substantive audit procedures and control testing as part of the overall audit procedures  • Gathering and maintaining audit evidence to support audit opinion on all engagements  • Ensuring that fund management companies comply with relevant regulations set out by MAS  • Reviewing the client’s preparation of the financial statement and ensuring proper disclosure for the financial information and notes of the financial statement  • Ensuring confidentiality on all audit engagements performed  • Ensuring timely completion of assigned audit engagements  • Supervising and providing guidance to audit assistants |
| May 2014 - Jan 2015  (8 months) | **Client Services Assistant Accountant (Private Equi**  Augentius (Singapore) Private Limited  Position level Asc Degree  • Managing one of the biggest client in Augentius client portfolio  • Ensuring all client and investors queries are appropriately responded to  • Ensuring accurate journal entries to be posted on SunGard’s Investran private equity software  • Preparation of quarterly accounting reports for client  • Preparation of quarterly partners’ statement to be sent to investors  • Assisting in client’s annual audit process  • Preparation and calculation of drawdown and distribution notices in accordance to client’s deadline  • Preparation of payments initiated by client for their approval  • Preparation of monthly invoices in accordance with fee agreements on a timely basis  • Ensuring relevant procedures and checklists are adhered to and completed to minimise risk of errors |
| Nov 2013 - Feb 2014  (3 months) | **Senior Officer**  United Overseas Bank Limited (UOB)  Position level Asc Degree  • Processing of General Ledger (GL) account requests  • Ensuring proper authorization for all GL requests  • Assigning relevant GL accounts for requestor  • Creating appropriate GL accounts for requestor |
| Jan 2012 - Nov 2013  (1 year 10 months) | **Finance Officer**  Monetary Authority of Singapore (MAS)  Position level Asc Degree  • Responsible for accounting related matters of 17 external fund managers of MAS  • Liaising with custodian on accounting related matters to ensure accurate monthly reporting  • Ensuring custodian’s data to be captured accurately in MAS database on a daily basis  • Verifying and ensuring that monthly custody and management fees are accurate  • Verifying and ensuring that yearly performance fees are accurate  • Preparation of monthly accruals for custody and management fees  • Preparation of monthly financial reports for the valuation team  • Performing reconciliation and sample checks of fund managers’ reports and custodian’s reports  • Obtaining data from Bloomberg terminal for independent checks and verifications  • Responding to audit confirmations from fund managers’ external auditors |

**Education**

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| 2013 | **Royal Melbourne Institute of Technology**  Bachelor's |
| 2008 | **Temasek Polytechnic**  Asc Degree |

**Additional Info**

Expected Salary SGD 4,750

**About Me**

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| Gender | Male |
| Address |  |